



12/01/20

Dear Valued Customers,

We appreciate you and your business, always, but especially over the past months since the COVID pandemic started and certain restrictions had to be implemented. Phase 1 re-opening in May and the decline in positive cases definitely brought about some semblance of normalcy during the summer and fall months. Unfortunately, with the winter months upon us, it appears that the number of positive cases are on the rise. To make sure we are protecting our employees and customers as much as possible from the risk of exposure, we ask that you review the following guidelines before your next visit to us:

- As mandated by the state, **face masks are required in public and in our store**. We do have some extra's that we would be happy to provide if you do not have one, just let us know when you come up to the counter.
- To ensure proper social distancing can be maintained, we are limiting the number of customers in our store at one time. **The current limit is 5**. So that we can help all of our customers in a timely manner, if you are with a group, please only send in 1 person to make your purchases. This will allow other customers to come in and be helped. If the maximum number of customers at the counter area is met, please wait outside until someone leaves.
- While in the store, please make sure to **maintain 6 feet of distance** between you and other customers.
- **We will still offer curbside pick-up and delivery**. Please give us a call or e-mail to place your order and we will arrange for pick-up or delivery at that time.
- **Hand sanitizer is available as you walk in** – to reduce the spread of the virus, we ask that you use it before coming up to the counter
- Our office area is closed to the public – if you would like to speak to a specific salesman, please let someone at the counter know and they will ask the salesman to come out to meet you.
- Unfortunately the best coffee on Cooper St. is still unavailable. We do hope to bring it back in the New Year.

With COVID numbers on the rise, we do need our customers to comply with the above guidelines. This is to keep both you and our employees safe and healthy. If you have any questions, please don't hesitate to reach out.

Thank you,

Jim Knapp  
President